



(706) 769-1600 • info@hodgedr.com • www.hodgedr.com

**Update to working conditions regarding Covid-19 as of 03/23/2020**

First, we want to thank you for entrusting us to work in your home. We take your safety and the safety of our Trades and employees seriously.

We are closely monitoring the ongoing developments of the Coronavirus. As the situation changes our top priority remains the same and that is the safety and well being of all persons involved over anything else.

We are adhering to all CDC recommended guidelines.

We are adhering to Athens-Clarke County guidelines.

We will be flexible to change as the situation changes.

We will communicate to all our clients and future clients in whatever way is deemed necessary.

**To our clients with jobs in process:**

We will maintain daily contact about your job and how best to proceed. Right now, we are only working on exterior projects or projects where clients are not residing in the area of the home we are working.

**To our clients waiting for your job to begin:**

We will maintain contact as needed remotely. Permits and inspections offices are also having to make necessary adjustments thus delaying progression. We expect obtaining materials to be slowed down. Our Trades are also making necessary adjustments delaying start times.

**To our clients in Design Phase:**

We will maintain contact as needed remotely. Some local showrooms are shutdown.

**To our prospective clients:**

We are looking forward to working with you. We will maintain contact as needed.

***NOTE:** I just received information that some of our trades are closing until April 7, 2020. We will keep you updated.*

Thank you for your patience. We will get through this together and look forward to talking with you soon!

Be well,

Larry, Sheila, Amanda, Greg, Justin and Bryce